**CERTIFICATION/ BILL TO BE SUBMETED FOR CLAIMING INCOME TAX EXEMPTION ON**

**PERKS & ALLOWANCES**

**News Allowance**

To. Date:

The Senior Manager

FAG -Personal

ECIL.

Certified that I have incurred an amount \_\_\_\_\_\_\_\_\_ towards news allowance

|  |  |
| --- | --- |
| Period | Amount |
|  |  |
|  |  |

Which are relevant to the performance of the duties, for my professional development. the relevant bills/receipts are enclosed. the above expenditure may be taken into consideration for allowing tax exemption on the amount paid to me by the company as news allowance.

Signature of the Employee:

Name of the Employee:

Code:

Designation:

Group/Divn: